

**PROGRAM DIVISION
BULLETIN**

2007-06

February 22, 2007

District of Columbia: DMV Reporting - Reminder

Effective March 25, 2005, the District of Columbia Department of Motor Vehicles amended §430, Verification of Insurance Information, of Title 18, Vehicle and Traffic, of the District of Columbia Municipal Regulations, by eliminating the requirement that notices of cancellation, expiration, or termination include license plate numbers, and replacing it with the new requirement of including vehicle identification numbers. Also, effective June 1, 2005 these notices require submission or transmission in electronic file format following the procedures established by the Department of Motor Vehicles.

The notice **must include** the following for each vehicle registered in the District of Columbia where coverage has ceased.

- The full name of the insured
- The full address of the insured
- The insurance policy number
- The expiration or termination date of the policy
- The operator's permit number, if known, of the insured
- The corresponding vehicle identification number, if known

This law, like many other state DMV reporting laws, was designed to enhance the state's ability to police all registered vehicles in that state to ensure that said vehicles driven on District of Columbia roadways are in compliance with the District of Columbia Financial Responsibility (FR) laws. Unfortunately, this law ignores how the insurance industry has operated over the many years, (i.e. the issuance of large fleet and or composite rated policies for ease of vehicle additions and deletions

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100 Summer Street/19th Floor, Boston, MA 02110
phone 617-330-1100 / fax 617-330-8595

during the course of the policy term). While this information will sometimes be difficult for us to obtain, **we must endeavor to obtain it in order to be compliant with this new District of Columbia law.**

UNDERWRITING ACTION:

If the program administrator has a Commercial Automobile policy with District of Columbia exposure, and the program administrator cancels, terminates or if the policy has a lapse in coverage, for any reason, the program administrator **must** obtain the required six (6) data elements described above and report them to the District of Columbia Department of Motor Vehicles to ensure compliance with this new law.

The program administrator must make sure that the name of the registered owner is a named insured on the policy and that the registered owners address matches the address on the policy. In addition, the program administrator must obtain the complete VIN number of the vehicle or vehicles on the policy. Currently, the District of Columbia will **only** accept Vehicle-Specific Reporting.

Vehicle-Specific Reporting

Under this reporting system, only those specific vehicles reported by the insurer are considered covered under the reported policy. The vehicle-specific reporting eliminates the challenges that may occur with leased vehicles and vehicles registered to individuals covered on the policy, and should be utilized in those instances where the policy has been written on a schedule rated basis.

NOTE: Vehicle specific reporting must **always** be utilized in the following cases:

- Reporting vehicles registered to leasing companies.
- Reporting vehicles registered to an individual, when only certain vehicles registered to that individual are covered under the Commercial Auto Policy.

The program administrator must determine how the data will be submitted to the DMV. The data must be entered into the ALIR system by the program administrator or by template.

If you have any questions, please contact your Program Manager.

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