

STATISTICAL PLAN HOLDERS

MARCH 26, 2019

BUSINESSOWNERS

SP-BP-2019-001

## **BUSINESSOWNERS CONTRACTORS' INSTALLATION, TOOLS AND EQUIPMENT CODING ESTABLISHED**

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### **KEY MESSAGE**

This circular announces the establishment of additional Businessowners coding in support of ISO's Businessowners Contractors' Installation, Tools and Equipment Coverage Endorsement.

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### **INTRODUCTION**

On 3/1/2019, ISO filed revised Businessowners multistate rules (BP-2019-RMITR), forms (BP-2019-OMITF) and loss costs (BP-2019-RMITL) for the Businessowners Contractors' Installation, Tools and Equipment Coverage Endorsement BP 07 01 for a filing effective date of 9/1/2019. These revisions include the introduction of new coverage options and an Actual Cash Value loss settlement basis for the Contractors' Blanket Tools and Equipment coverages. The changes will expand the Contractors' coverages, which will allow for the collection of more robust experience and data.

Accordingly, in order to collect experience in support of the Businessowners multistate filings, modifications to the Commercial Statistical Plan (Full Level), CSP Plus and Commercial Statistical Plan (Intermediate Level) are necessary.

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### **ISO ACTION**

In support of the Businessowners Contractors' changes we are:

- Establishing two new Coverage Codes for Contractors' Tools and Equipment. Coverage Code 75 identifying Blanket Basis (\$1,000 per tool limit) and Coverage Code 76 identifying Blanket Basis (All Other per tool limit – including no per tool limit).
- Establishing two new Rating Basis Codes, for Business Personal Property. Code 5 identifying Actual Cash Value and Code 6 identifying Replacement Cost applicable to Contractors' Tools and Equipment Blanket Basis (Coverage Code 46, 47, 75 and 76).
- Establishing four new Type of Loss Codes. Type of Loss Codes 16 - Property Damage and 17 – Time Element identifying Dropping, Breakage and Type of Loss Codes 18 – Property Damage and 19 – Time Element identifying Vehicle Related Collision, Upset, Overturn to be used with Contractors' Coverage Codes only (27, 28, 29, 30, 46, 47, 75 and 76).
- Extending the applicability of all Businessowners property and time element Type of Loss Codes to Contractors' Coverage Codes (27, 28, 29, 30, 46, 47, 75 and 76).
- Deleting Coverage Code 35 (Contractors' Tools and Equipment and Installation Coverage, \$500 per tool limit) and Coverage Code 36 (Contractors' Tools and Equipment and Installation Coverage, \$2,000 per tool limit).
- Deleting reference to Coverage Codes 25 and 26 on the Coverage Codes Notes page.

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## COMMENT(S)

These changes:

- Apply to the Commercial Statistical Plan – Full Level (CSP, CSP Plus) and Commercial Statistical Plan – Intermediate (CSP-i).
  - Do **not** apply to the Commercial Statistical Agent Plan – (CSAP).
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## STATISTICAL REPORTING EFFECTIVE DATE

For statistical reporting purposes, these changes are effective for transactions with inception dates of **September 1, 2019** and subsequent on an optional basis and **April 1, 2020** and subsequent on a mandatory basis.

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## FUTURE ISO ACTION

We will include these changes in:

- **Second Quarter 2019** release of the Company Edit Packages (CEP).
- A future release of the Commercial Lines Manual (CLM).

**NOTE:** To monitor the status of quarterly statistical plan and Company Edit Package (CEP) updates, view [Statistical Plans and Related Information](#) and [Statistical Web Services](#). These links will provide information on the most recent quarterly releases, anticipated release dates of forthcoming plan and edit package updates, as well as other pertinent statistical reporting information. You may also sign up for our Statistical Plan Alert feature, which will automatically inform you via email when any of our plans are updated. Please see the [ISO Statistical Reporting Guide](#) homepage for details.

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## REFERENCE(S)

- [LI-BP-2019-026](#) (03/13/2019) Businessowners Multistate Loss Costs Revision Being Submitted
  - [LI-BP-2019-025](#) (03/13/2019) Businessowners Multistate Rules Revision Being Submitted
  - [LI-BP-2019-024](#) (03/13/2019) Businessowners Multistate Forms Revision Being Submitted
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## ATTACHMENT(S)

Revised:

- CSP Pages: BP-53, BP-54, BP-64, BP-83, BP-84, BP-85, BP-95.
- CSP-i Pages: BP-6, BP-16, BP-55, BP-56, BP-73, BP-75, BP-102, BP-103, BP-104, BP-110.

**NOTE:** The pages attached hereto as "revised pages" reflect all revisions to the current statistical plan page associated with the change announced by this circular. This page may not reflect changes announced in other circulars that affect the same page. However, all changes will be cumulatively assimilated into the ISONet on-line releases of the CSP, CSP Plus and CSP-i.

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ISO is excited to announce new eLearning courses, designed to provide you with an introduction and overview of statistical reporting and essential concepts for data quality.

These interactive 15-20 minute courses are now available via a link on the [ISOnet®](#) homepage to ISO Education eLearning.

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**CODING SECTION**

**COVERAGE CODE NOTES**

The following pages include optional coverage and endorsement coding.

- \* Construction, Year of Construction, Public Protection and Rating ID Codes **not** required. For Coverage Code 24, Rating Basis Code is **not** required. (Premium and Loss Records).

- \*\* **Report only the following fields:** Company/Group Number, Accounting Month and Year, Transaction Type, Inception Month and Year, Transaction Effective Month and Year, Loss Date, Transaction Expiration Month and Year, State, Territory, Type of Policy, Annual Statement Line, CSP subline, Classification, Coverage, Exposure, Premium/Loss Amount, ZIP Code, Premium/Loss Record Identification, Terrorism Coverage Code, Type of Loss, Claim Count.

For Coverage Codes 46, 47, 75 and 76, Rating Basis is required.

For Coverage Codes 13-15, 43 and 50-56, Liability Exposure Indicator Code and Liability Limits are also required.

For off-premises business interruption coverage (Coverage Codes 57, 58 and 59), Business Interruption Off-Premises Exposure Code is also required. Territory Code and ZIP Code are optional.

For Coverage Codes 81-88, Deductible Amount and Rating Modifier Code are also required.

For Texas data, for Coverage Code 33, reporting of Liability Limits is required and reporting of Liability Exposure Indicator Code is optional.

For Spoilage Coverage (Coverage Code 31), Type of Loss is **not** required.

For Coverage Codes 12, 19, 32 and 33, Exposure is **not** required. For Texas data, for Coverage Codes 32 and 33, reporting of Exposure is optional.

For Texas data, the following additional data elements must be reported: Deductible Amount, Liability Limits (for Coverage Codes 13-15, 33, 43, 50-56 only), Transaction ID, Transaction Effective/Expiration Date, MGA Code and Individual Risk Rating Modification.

- \*\*\*\* Construction, Year of Construction, Public Protection, Rating ID, Rating Basis, Deductible, Terrorism Coverage Code, Mold Damage Coverage Code, Rating Modification, Territory Code, ZIP Code, State Exception Indicator Code and Lessor's/Owner-Occupant's Risk Indicator Code are **not** required.

- \*\*\*\*\* Report all fields required for property coverage records except for Liability Limits, Liability Form Code and Year of Construction.

For Related Expenses (Coverage Code 74) Territory, Rating ID, Terrorism Coverage, ZIP Code, Rating Modification, Deductible, State Exception, State Exception II, SIC, Mold Coverage, Construction, Year of Construction, Exposure, Green Upgrade – Underlying Businessowners Exposure, BCEGS Codes, Fire Protection, Wind Coverage, Rating Basis, Liability Limits, Liability Form Code and BI/EE Limit are **not** required.

- # Rating Basis, Deductible, Terrorism Coverage Code, Mold Damage Coverage Code, BI/EE Limit Code, BCEG, Rating Modification, Year of Construction, Wind Coverage/Deductible Identifier, Liability Coverage Indicator Code, Liability Limits, Liability Form Code, Liability Exposure Indicator Code and Lessor's/Owner-Occupant's Risk Indicator Code are **not** required.

- ## Construction, Year of Construction, Public Protection, Rating ID, Rating Basis, Deductible, Terrorism Coverage Code, Mold Damage Coverage Code, BI/EE Limit Code, BCEG, Rating Modification, Wind Coverage/Deductible Identifier, Liability Coverage Indicator Code, State Exception Indicator Code and Lessor's/Owner-Occupant's Risk Indicator Code are **not** required.

~~### For companies that write business under the Simplified Businessowners Program and are unable to identify specific Contractor Tools and Equipment and Installation Coverage per tool limits may report code 25 which will identify Contractor Tools and Equipment and Installation Coverage Basic. In addition, for companies that write business under the Simplified Businessowners Program and are unable to identify Blanket Basis per tool limits may report Code 26 to represent Blanket Basis Coverage.~~

@ Applicable only for Texas data.

@@ Applicable only for Simplified Businessowners Program (Type of Policy Codes Other Than 84, 88, 8E and 8I).

**CODING SECTION**

**COVERAGE CODE**

<b>COVERAGE</b>	<b>CODE</b>	
	<b>Building (Coverage A)</b>	<b>Contents (Coverage B)</b>
<b>BUILDING AND CONTENTS RECORDS</b>		
Combined Premium – Property and Liability Coverage Only@@	01	02
Divisible Premium – Property Coverage Only	21	22
Divisible Premium – Liability Coverage Only*	23	24
Massachusetts:		
● Supplemental Coverage for Lead Poisoning****		18
● Residential Fuel Tank Coverage – Property Coverage#		48
● Residential Fuel Tank Coverage – Liability Coverage##		49
<b>ALL OTHER RECORDS – Optional Coverages and Endorsements**</b>		
Accounts Receivable Coverage (Provided as Part of Added Coverage Endorsement)		10
Air Conditioning Equipment Coverage		07
Barbers and Beauticians Liability		50
Boilers and Pressure Vessels Coverage		06
Burglary Coverage		08
Computer and Funds Transfer Fraud Coverage		44
Contractors' Installation Coverage		30
<del>Contractors' Tools and Equipment and Installation Coverage – (\$500 per tool limit)###</del>		<del>35</del>
<del>Contractors' Tools and Equipment and Installation Coverage – (\$2,000 per tool limit)###</del>		<del>36</del>
Contractors' Tools and Equipment:		
● Blanket Basis – (\$500 per tool limit)###		46
● <u>Blanket Basis – (\$1,000 per tool limit)</u>		<u>75</u>
● Blanket Basis – (\$2,000 per tool limit)###		47
● <u>Blanket Basis – (All Other per tool limit, including no per tool limit)</u>		<u>76</u>
● Scheduled Basis		27
● Non-Owned Tools and Equipment		28
● Employees' Tools		29
Electronic Data Coverage		17
Employees Dishonesty Coverage		05
Employment-Related Practices Liability		56
Equipment Breakdown Protection Coverage		45
Exterior Signs Coverage		04
Food Contamination		61
Funeral Directors Liability		51
Hired Automobile Liability		14
Identity Fraud Expense		38
Liquor Liability		43
Massachusetts Tenant Relocation Endorsement		12
Money And Securities Coverage		16
Non-Owned Auto Liability		13
Optical and Hearing Aid Establishments Liability		53
Ordinance or Law		40
Outdoor Property		39

**CODING SECTION**

COVERAGE	CODE
Pharmacists Liability	52

**CODING SECTION**

**RATING BASIS CODE**

DESCRIPTION	CODE
<b>a) Required for 2002 Simplified Businessowners (Type of Policy Codes 84, 88, 8E and 8I)</b>	
<b>Optional for Simplified Businessowners (Type of Policy Codes Other Than 84, 88, 8E and 8I)</b>	
Building – Property (applicable to Coverage Codes 01, 21, 62, 64, 66, 68, 70 and 72)	
Actual Cash Value	1
Replacement Cost with ACV for Roof Damage	A
Replacement Cost without ACV for Roof Damage	B
Functional Building Valuation with ACV for Roof Damage	C
Functional Building Valuation without ACV for Roof Damage	D
Building – Liability (applicable to Coverage Code 23)	
Lessor's Risks – when Actual Cash Value Factor is <b>applied</b> to Building Liability premium	1
Lessor's Risks – when Actual Cash Value Factor is <b>not applied</b> to Building Liability premium or Other Than Lessor's Risks	9
Business Personal Property (applicable to Coverage Codes 02, 22, 63, 65, 67, 69, 71 and 73)	
Without Functional Business Personal Property	3
With Functional Business Personal Property	4
<u>Business Personal Property (applicable to Coverage Codes 46, 47, 75 and 76)</u>	
<u>Actual Cash Value</u>	<u>5</u>
<u>Replacement Cost</u>	<u>6</u>
Required on all premium records and on loss records with Type of Loss Codes in the 1X, 2X, 3X, 4X, 6X, 7X and 8X series as well as Type of Loss Codes 09, 51, 52, 93, 94, 97 and 98.	
ALL OTHER RECORDS – Optional Coverages, Endorsements and Coverage Code 24 – Rating Basis Code is <b>not</b> required.	
<b>b) For Type of Policy Codes other than 84, 88, 8E and 8I (Simplified Businessowners Program) – required*</b>	
Actual Cash Value	1
Replacement Cost	2

\* Applicable to building coverage only (Coverage Codes 01, 21, 62, 64, 66, 68, 70 and 72). Required on all premium records and on loss records with Type of Loss Codes in the 1X, 2X, 3X, 6X, 7X and 8X series as well as Type of Loss Codes 51, 52, 93, 94, 97 and 98.

ALL OTHER RECORDS (Coverage Codes 02, 04-08, 10-19, 22-24, 27-33, 35, 36, 38-59, 45, 48-59, 61, 63, 65, 67, 69, 71, 73, 74, 81-88, A1, B1, A2, A3 and A4). Rating Basis Code is **not** required.

**Note:** Simplified Businessowners building coverage records require rating basis, with choice of detail between **a)** and **b)**.



**CODING SECTION**

<b>TYPE OF LOSS</b>		
<b>BUILDING AND CONTENTS RECORDS (COVERAGE CODES 01, 02, 21, 22, 27-30, 46- 48 and 62-7476) AND OFF-PREMISES BUSINESS INTERRUPTION RECORDS (COVERAGE CODES 57-59*)</b>	<b>PROPERTY DAMAGE</b>	<b>TIME ELEMENT*</b>
<b>PROPERTY LOSSES</b>		
Fire and Lightning	21	31
Wind**	80	84
Hail	81	85
Explosion	23	33
Riot or Civil Commotion	24	34
Vandalism	25	35
Sprinkler Leakage	26	36
Burglary, Theft and Robbery – Money and Securities	27	37
Burglary, Theft and Robbery – other than Money and Securities	28	38
Water Damage	20	30
Freezing	61	62
<u>Dropping, Breakage #</u>	<u>16</u>	<u>17</u>
<u>Vehicle - Related Collision, Upset, Overturn #</u>	<u>18</u>	<u>19</u>
Collapse (other than Florida) Due To:		
Weight of Ice, Snow or Sleet	82	86
Other Covered Causes of Collapse (including Sinkhole Collapse)	83	87
Collapse (Florida only) Due To:***		
Weight of Ice, Snow or Sleet	82	86
Sinkhole	10	13
Catastrophic Ground Cover Collapse	11	14
Other Covered Causes of Collapse	12	15
Consequential Fungi or Bacteria ("Mold") property losses caused by:		
Fire and Lightning	63	73
Wind** and Hail	64	74
Vandalism	65	75
Sprinkler Leakage	66	76
Water Damage	67	77
Freezing	69	79
All Other Causes of Consequential Fungi or Bacteria ("Mold") property losses	68	78
Losses Under 'Exterior Building Glass Additional Coverage' (Applicable to Type of Policy Codes Other Than 84, 88, 8E and 8I)	51	52
Glass (Applicable to Type of Policy Codes 84, 88, 8E and 8I only)	51	52
Losses Under Massachusetts Residential Fuel Tank Coverage (Coverage Code 48)	29	–
Losses due to Off-Premises Business Interruption – Collision Coverage only (Coverage Codes 57 and 59)	–	89
Losses due to acts of terrorism certified under the Terrorism Risk Insurance Act	93	94
All Other terrorism losses	97	98
All Other	29	39

**Refer to the following page for Type of Loss Code Notes associated with the coding on this page.**

CODING SECTION

TYPE OF LOSS (Cont'd)

**Notes:**

For Coverage Codes:

- 01, 02, 21 and 22, 48 or 62-73, Rating Identification, Construction and Rating Basis Codes are applicable to Type of Loss Codes in the 1X, 2X, 3X, 6X, 7X and 8X series and Type of Loss Codes 51, 52, 93, 94, 97 and 98 only; For Coverage Code 48 with Type of Loss Code 29, Rating Basis is **not** required.

- 01, 02, 21 and 22 only, Year of Construction Code is also applicable to Type of Loss Codes in the 1X, 2X, 3X, 6X, 7X and 8X series and Type of Loss Codes 51, 52, 93, 94, 97 and 98 only.

For other Type of Loss records not required.

**Footnotes (BP-83):**

\* Off-premises business interruption collision losses are to be reported under Type of Loss Code 89. All other Business Interruption losses (on-premises and off-premises) are to be reported with the applicable Time Element Type of Loss Code.

\*\* Wind or windstorm losses are defined as those losses attributable to any wind event including a storm marked by high wind or a funnel of wind. This includes, but is not limited to tornado, hurricane, cyclone or typhoon.

\*\*\* **Sinkhole Loss** means loss of or damage to covered property when structural damage to a building, including the foundation, is caused by settlement or systematic weakening of the earth supporting the building, only if the settlement or systematic weakening results from contemporaneous movement or raveling of soils, or rock materials into subterranean voids created by the effect of water on a limestone or similar rock formation. **Catastrophic Ground Cover Collapse** is defined as a geological activity that results in all of the following: the abrupt collapse of ground cover, a depression in the ground cover clearly visible to the naked eye, structural damage to the covered building including foundation and the insured structure being condemned and ordered to be vacated by the government agency authorized by law to issue such an order for that structure.

# Type of Loss Codes for Dropping, Breakage and Vehicle - Related Collision, Upset, Overturn are applicable to Contractors only Coverage Codes 27, 28, 29, 30, 46, 47, 75 and 76.

**CODING SECTION**

**TYPE OF LOSS CODE (Cont'd)**

**BUILDING AND CONTENTS RECORDS**

**Liability Losses (excluding those due to acts of terrorism):**

**Code**

**Losses Under Coverage Codes 01, 02, 23 and 24**

Premises/Operations Liability:

- Other than Massachusetts Lead Poisoning Liability, Maryland Lead Hazard Expenses, New Jersey Hazards of Lead Loss, or Rhode Island Lead Poisoning Liability 41
- Massachusetts Lead Poisoning Liability, New Jersey Hazards of Lead Loss, or Rhode Island Lead Poisoning Liability 47

Liability for Hazards of Lead (Maryland Only) Expenses Included in a Qualified Offer:

- Medical Expenses 40
- Relocation, Rent Subsidy and Other Incidental Expenses 48

Product Liability 42

Druggists Professional Liability 43

Non-Owned Auto Liability (may include Coverage Code 13) 44

Medical Payments 45

Hired Automobile Liability (may include Coverage Code 14) 46

Fungi or Bacteria ("Mold") Liability 09

All Other Liability excluding Terrorism (may include Coverage Codes 15 and 49) 49

**Losses Under Coverage Code 18**

- Massachusetts Lead Poisoning Liability 47

**ALL OTHER RECORDS**

**Losses (excluding those due to acts of terrorism or Cyber Insurance) Under Coverage Codes 04-08, 10-12, 16-17, 19, 20, ~~25, 27-33, 35, 36~~, 38-47, 50-56 and 61**

Other Than Texas

- All Losses 59

Texas Data

- Property Damage 29
- Time Element 39
- All Other 59

**TERRORISM TYPE OF LOSS (for liability losses under Coverage Codes 01, 02, 23, and 24 and for all losses under Coverage Codes 04-08, 10-17, 19, 20, ~~25, 27-33, 35, 36~~, 38-47, 50-56, 61, 75, 76 and 81-88)**

Losses due to acts of terrorism certified under the Terrorism Risk Insurance Act 95

All Other terrorism losses 96

**Notes:**

Rating Basis Codes are applicable to Type of Loss Codes in the 4X series and code 09. (**Note:** This does not apply to Coverage Code 49.)

All Type of Loss Codes are applicable to Coverage Codes A1, B1, A2, A3 and A4.

### **3. COVERAGE CODES**

Grouped below are the Coverage Codes that identify particular Businessowners coverages/optional endorsements.

#### **A. Building and Contents Coverage**

Coverage Codes 01, 02, 18, 21, 22, 23, 24, 48 and 49

#### **B. Other Than Building and Contents Coverage**

Coverage Codes: 04-08, 10-17, 19, ~~25~~27-33, ~~35~~, ~~36~~, 38-47, 50-56, 61, 75, 76, A1, B1, A2, A3 and A4

Property Coverage Codes: 04-08, 10-12, 16, 17, 19, ~~25~~27-32, ~~35~~, ~~36~~, 38-42, 44-47, 61, 75, 76 A1, B1, A2 and A4

Liability Coverage Codes: 13-15, 33, 43, 50-56 and A3

#### **C. Green Upgrade Coverage**

Property Coverage Codes 62-74

#### **D. Business Interruption (off-premises) Coverage**

Coverage Codes 57, 58 and 59

#### **E. Cyber Insurance Endorsements**

Coverage Codes 81-88

- 13. COVERAGE CODE (Field: Positions 35-36)**  
Report the appropriate two-digit Coverage Code.
- 14. RATING IDENTIFICATION (Field: Position 37)**  
Report the appropriate Rating Modification.
- 15. CONSTRUCTION CODE (Field: Position 38)**  
Report the appropriate Construction Code.
- 16. PUBLIC PROTECTION CODE (Field: Positions 39-40)**  
Report the appropriate Public Protection Code.
- 17. DEDUCTIBLE (Field: Positions 41-45)**  
Report the actual Deductible amount, right justified, with leading zeros in positions 41-45.
- 18. TERRORISM COVERAGE CODE (Field: Position 46)**  
Report the appropriate Terrorism Coverage Code.
- 19. WIND COVERAGE/DEDUCTIBLE IDENTIFIER (Field: Position 47)**  
Report the appropriate Wind Coverage/Deductible Identifier.
- 20. BUILDING CODE EFFECTIVENESS GRADING (BCEG) CLASSIFICATION CODE (Field: Positions 48-49)**  
Report the appropriate BCEG Classification Code.
- 21. RATING BASIS CODE (Field: Position 50)**  
Report the appropriate Rating Basis Code for Coverage Codes 01, 21, 22, 46, 47 and 62-73, 75 and 76.  
May optionally report Rating Basis Code for Building Liability (Coverage Code 23); otherwise, report blank.
- 22. STATE EXCEPTION INDICATOR CODE (Field: Position 51)**  
May optionally report the appropriate State Exception Indicator Code. Reference the Decision Table for requirements, if reported.  
Otherwise, report blank.
- 23. BUSINESS INCOME/EXTRA EXPENSE LIMIT CODE (Field: Positions 52-53)**  
Report the appropriate BI/EE Limits Code for Coverage Codes 21, 22 and 62-73 only. Optional for Type of Policy Codes other than 84, 88, 8E and 8I.
- 24. LIABILITY COVERAGE INDICATOR CODE (Field: Position 53)**  
Report the appropriate Liability Coverage Indicator Code in position 53, for Coverage Codes 23 and 24 only, leaving position 52 blank. Optional for Type of Policy Codes other than 84, 88, 8E or 8I.
- 25. LIABILITY LIMITS (Field: Positions 54-58)**  
Report the appropriate dollar amount in thousands, right justified, with leading zeros. For Massachusetts Residential Fuel Tank (Coverage Code 49 only), report the appropriate Tank Incident/Aggregate Liability Limit Code.
- 26. RESERVED (Field: Position 59)**  
Report blank.
- 27. RESERVED FOR ISO USE (Field: Position 60)**  
Report blank.
- 28. LIABILITY FORM CODE (Field: Position 61)**  
Report the appropriate Liability Form Code for Coverage Codes 01, 02, 18 (Massachusetts only), 23, 24 and 49.

- 14. RATING IDENTIFICATION (Field: Position 37)**  
Report the appropriate Rating Identification Code.
- 15. CONSTRUCTION CODE (Field: Position 38)**  
Report the appropriate Construction Code.
- 16. PUBLIC PROTECTION CODE (Field: Positions 39-40)**  
Report the appropriate Public Protection Code.
- 17. DEDUCTIBLE (Field: Positions 41-45)**  
Report the actual Deductible amount, right justified, with leading zeros in Positions 41-45.
- 18. TERRORISM COVERAGE CODE (Field: Position 46)**  
Report the appropriate Terrorism Coverage Code.
- 19. WIND COVERAGE/DEDUCTIBLE IDENTIFIER (Field: Position 47)**  
Report the appropriate Wind Coverage/Deductible Identifier.
- 20. BUILDING CODE EFFECTIVENESS GRADING (BCEG) CLASSIFICATION CODE (Field: Positions 48-49)**  
Report the appropriate BCEG Classification Code.
- 21. RATING BASIS CODE (Field: Position 50)**  
Report the appropriate Rating Basis Code for Coverage Codes 01, 21, 22, 46, 47 and 62-73, 75 and 76.  
May optionally report Rating Basis Code for Building Liability (Coverage Code 23); otherwise, report blank.
- 22. STATE EXCEPTION INDICATOR CODE (Field: Position 51)**  
May optionally report the appropriate State Exception Indicator Code. Reference the Decision Table for requirements, if reported.  
Otherwise, report blank.
- 23. BUSINESS INCOME/EXTRA EXPENSE LIMIT CODE (Field: Positions 52-53)**  
Report the appropriate BI/EE Limit Code for Coverage Codes 21, 22 and 62-73 only. Optional for Type of Policy Codes other than 84, 88, 8E or 8I.
- 24. LIABILITY COVERAGE INDICATOR CODE (Field: Position 53)**  
Report the appropriate Liability Coverage Indicator Code in Position 53, for Coverage Codes 23 and 24 only, leaving Position 52 blank. Optional for Type of Policy Codes other than 84, 88, 8E or 8I.
- 25. LIABILITY LIMITS (Field: Positions 54-58)**  
Report the appropriate dollar amount in thousands, right justified, with leading zeros. For Massachusetts Residential Fuel Tank (Coverage Code 49 only), report the appropriate Tank Incident/Aggregate liability limit code.
- 26. RESERVED (Field: Position 59)**  
Report blank.
- 27. RESERVED FOR ISO USE (Field: Position 60)**  
Report blank.
- 28. LIABILITY FORM CODE (Field: Position 61)**  
Report the appropriate Liability Form Code for Coverage Codes 01, 02, 18 (Massachusetts only), 23, 24 and 49.
- 29. ENTRY INTO CLAIMS MADE PROGRAM DATE (Field: Positions 62-64)**  
Where liability coverage is on a Claims-made basis, report the Month and Year of entry into the Claims-made Program as used in determining the applicable Claims-made Rate. Month requires a one-digit code and year a two-digit code. See Rule 9. of the Common General Rules for instructions on the reporting of month.  
For occurrence policies, report blank.

### COVERAGE CODE NOTES

The following pages include optional coverage and endorsement coding.

- \* **Report only the following fields:** Company/Group Number, Statistical Plan Indicator, Accounting Month and Year, Transaction Type, Inception Month and Year, Transaction Effective Month and Year, Loss Date, Transaction Expiration Month and Year, State, Territory, Type of Policy, Annual Statement Line, Subline, Classification, Coverage, Terrorism Coverage Code, Type of Loss, Claim Count, Exposure, Premium/Loss Amount and Premium/Loss Record Identification.

For Coverage Codes 46, 47, 75 and 76, Rating Basis is required.

For Coverage Codes 13-15, 43 and 50-56, Liability Exposure Indicator and Liability Limits Code(s) are also required.

For off-premises business interruption coverage (Coverage Codes 57, 58 and 59), Business Interruption Off-Premises Exposure Code is also required. Territory and ZIP Code are optional.

For Coverage Codes 81-88, Rating Modifier Code is also required.

For Spoilage Coverage (Coverage Code 31), Type of Loss is **not** required.

For Coverage Codes 12 and 19, Exposure is **not** required.

- \*\* Construction, Year of Construction, Public Protection, Rating ID and Rating Basis codes **not** required (Premium and Loss Records).

- \*\*\* Construction, Year of Construction, Public Protection, Rating ID, Rating Basis, Deductible, Rating Modification Factor, Terrorism Coverage Code, Territory Code, ZIP Code, State Exception Indicator Code and Lessor's/Owner-Occupant's Risk Indicator Code are **not** required.

- \*\*\*\* Report all fields required for property coverage records except for Liability Limits, Liability Form and Year of Construction Code.

For Related Expenses (Coverage Code 74), Territory, Rating ID, Terrorism Coverage, ZIP Code, Rating Modification Factor, Deductible, State Exception, State Exception II, SIC, Construction, Year of Construction, Exposure, Green Upgrade – Underlying Businessowners Exposure, BCEGS Codes, Public Protection, Wind Coverage, Rating Basis, Liability Limits, Liability Form Code and BI/EE Limit are **not** required.

- # Rating Basis, Deductible, Terrorism Coverage Code, BI/EE Limit Code, BCEGS, Rating Modification Factor, Year of Construction, Wind Coverage/Deductible Identifier, Liability Coverage Indicator Code, Liability Limits, Liability Form Code, Liability Exposure Indicator Code and Lessor's/Owner-Occupant's Risk Indicator Code are **not** required.

- ## Construction, Year of Construction, Public Protection, Rating ID, Rating Basis, Deductible, Terrorism Coverage Code, BI/EE Limit Code, BCEGS, Wind Coverage/Deductible Identifier, Rating Modification Factor, Liability Coverage Indicator Code and State Exception Indicator Codes and Lessor's/Owner-Occupant's Risk Indicator Code are **not** required.

- ~~### Companies that write business under the Simplified Businessowners Program and are unable to identify specific Contractor Tools and Equipment and Installation Coverage per tool limits may report Code 25 which will identify Contractors Tools and Equipment and Installation Coverage Basic. In addition, companies that write business under the Simplified Businessowners Program and are unable to identify Blanket Basis per tool limits may report Code 26 to represent Blanket Basis Coverage.~~

@@ Applicable only for Simplified Businessowners Program (Type of Policy Codes Other Than 84, 88, 8E and 8I)

**Fields not required may be optionally reported.**

**COVERAGE CODE**

<b>COVERAGE</b>	<b>CODE</b>	
	<b>Building (Coverage A)</b>	<b>Contents (Coverage B)</b>
<b>BUILDING AND CONTENTS RECORDS</b>		
Combined Premium – Property and Liability Coverage Only@@	01	02
Divisible Premium – Property Coverage Only	21	22
Divisible Premium – Liability Coverage Only**	23	24
Massachusetts:		
● Supplemental Coverage for Lead Poisoning ***		18
● Residential Fuel Tank Coverage – Property Coverage #		48
● Residential Fuel Tank Coverage – Liability Coverage ##		49
<b>ALL OTHER RECORDS – Optional Coverages And Endorsements*</b>		
Accounts Receivable Coverage (Provided As Part Of Added Coverage Endorsement)		10
Air Conditioning Equipment Coverage		07
Barbers and Beauticians Liability		50
Boilers and Pressure Vessels Coverage		06
Burglary Coverage		08
Computer and Funds Transfer Fraud Coverage		44
Contractors' Installation Coverage		30
<del>Contractors' Tools and Equipment and Installation Coverage – (\$500 per tool limit) ###</del>		<del>35</del>
<del>Contractors' Tools and Equipment and Installation Coverage – (\$2,000 per tool limit) ###</del>		<del>36</del>
Contractors' Tools and Equipment:		
● Blanket Basis – (\$500 per tool limit) ###		46
● <u>Blanket Basis – (\$1,000 per tool limit)</u>		<u>75</u>
● Blanket Basis – (\$2,000 per tool limit) ###		47
● <u>Blanket Basis – (All Other per tool limit, including no per tool limit)</u>		<u>76</u>
● Scheduled Basis		27
● Non-Owned Tools And Equipment		28
● Employees' Tools		29
Electronic Data Coverage		17
Employees Dishonesty Coverage		05
Employment-Related Practices Liability		56
Equipment Breakdown Protection Coverage		45
Exterior Signs Coverage		04
Food Contamination		61
Funeral Directors Liability		51
Hired Automobile Liability		14
Identity Fraud Expense		38
Liquor Liability		43
Massachusetts Tenant Relocation Endorsement		12
Money and Securities Coverage		16
Non-Owned Auto Liability		13
Optical And Hearing Aid Establishments Liability		53
Ordinance or Law		40
Outdoor Property		39
Pharmacists Liability		52





**RATING BASIS CODE**

**2002 Simplified Businessowners (Type of Policy Codes 84, 88, 8E and 8I)**

**(For Simplified Businessowners - Type of Policy Codes Other Than 84, 88, 8E, 8I - either utilize the more detailed coding below, or the coding on page BP-73.1)**

DESCRIPTION	CODE
<b>All States Other Than New York</b> , report the appropriate Rating Basis:	
Building – Property (applicable to Coverage Codes 01, 21, 62, 64, 66, 68, 70 and 72)	
Actual Cash Value .....	1
Replacement Cost with ACV for Roof Damage .....	A
Replacement Cost without ACV for Roof Damage .....	B
Functional Building Valuation with ACV for Roof Damage .....	C
Functional Building Valuation without ACV for Roof Damage .....	D
Business Personal Property (applicable to Coverage Codes 02, 22, 63, 65, 67, 69, 71 and 73)	
Without Functional Business Personal Property .....	3
With Functional Business Personal Property .....	4
<u>Business Personal Property (applicable to Coverage Codes 46, 47, 75 and 76)</u>	
<u>Actual Cash Value .....</u>	<u>5</u>
<u>Replacement Cost .....</u>	<u>6</u>
<b>For New York Only</b> , report the appropriate Rating Basis:	
Building – Property (applicable to Coverage Codes 01, 21, 62, 64, 66, 68, 70 and 72)	
Actual Cash Value	
– On properties <b>without</b> Windstorm Protective Device Credit .....	1
– On properties <b>with</b> Windstorm Protective Device Credit ( <b>BP 03 15</b> or equivalent) .....	7
Replacement	
– On properties <b>without</b> Windstorm Protective Device Credit with ACV for Roof Damage .....	A
– On properties <b>without</b> Windstorm Protective Device Credit without ACV for Roof Damage .....	B
– On properties <b>with</b> Windstorm Protective Device Credit with ACV for Roof Damage .....	E
– On properties <b>with</b> Windstorm Protective Device Credit without ACV for Roof Damage .....	F
Functional Building Valuation	
– On properties <b>without</b> Windstorm Protective Device Credit with ACV for Roof Damage .....	C
– On properties <b>without</b> Windstorm Protective Device Credit without ACV for Roof Damage .....	D
– On properties <b>with</b> Windstorm Protective Device Credit with ACV for Roof Damage .....	G
– On properties <b>with</b> Windstorm Protective Device Credit without ACV for Roof Damage .....	H
Business Personal Property (applicable to Coverage Codes 02, 22, 63, 65, 67, 69, 71 and 73)	
Without Functional Business Personal Property .....	3
With Functional Business Personal Property .....	4
<u>Business Personal Property (applicable to Coverage Codes 46, 47, 75 and 76)</u>	
<u>Actual Cash Value .....</u>	<u>5</u>
<u>Replacement Cost .....</u>	<u>6</u>

ALL OTHER RECORDS – Optional Coverages and Endorsements, Rating Basis **not** required.

**NOTE:** Refer to the Rating Basis Decision Table for more details.

**RATING BASIS CODE  
DECISION TABLE**

**2002 SIMPLIFIED BUSINESSOWNERS PROGRAM and SIMPLIFIED BUSINESSOWNERS (Optional)**

<b>TYPE OF POLICY CODES</b>	<b>COVERAGE CODES</b>	<b>TYPE OF LOSS CODES</b>	<b>VALID RATING BASIS CODES</b>
All TOP's (Premiums and Losses)	01, 21, 62, 64, 66, 68, 70 or 72	Premiums: N/A Losses: 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98	1, A, B, C, D (Other Than New York) 1, 7, A, B, C, D, E, F, G, H (New York)
	02, 22, 63, 65, 67, 69, 71 or 73	Premiums: N/A Losses: 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98	3, 4
	<u>46, 47, 75 or 76</u>	Premiums: N/A <u>Losses: 1X, 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98</u>	<u>5, 6</u>
	01, 02, 21, 22 or 62-73	Losses: Other Than 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98	Not Required
	All Other	N/A	Not Required

**SIMPLIFIED BUSINESSOWNERS PROGRAM**

<b>TYPE OF POLICY CODES</b>	<b>COVERAGE CODES</b>	<b>TYPE OF LOSS CODES</b>	<b>VALID RATING BASIS CODES</b>
Other Than 84, 88, 8E, 8I (Premiums and Losses)	01, 21, 62, 64, 66, 68, 70 or 72	Premiums: N/A Losses: 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98	1, 2 (Other Than New York) 1, 2, 7, 8 (New York)
	01, 21, 62, 64, 66, 68, 70 or 72	Losses: Other Than 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98	Not Required
	<u>46, 47, 75 or 76</u>	Premiums: N/A <u>Losses: 1X, 2X, 3X, 6X, 7X or 8X series or 51, 52, 93, 94, 97 and 98</u>	<u>5, 6</u>
	All Other	N/A	Not Required

**TYPE OF LOSS CODE**

**BUILDING AND CONTENTS RECORDS (COVERAGE CODES 01, 02, 21, 22, 27-30, 46 - 48 AND 62-7476) AND  
OFF-PREMISES BUSINESS INTERRUPTION RECORDS (COVERAGE CODES 57-59\*)**

<b>PROPERTY LOSSES</b>	<b>PROPERTY DAMAGE</b>	<b>TIME ELEMENT*</b>
Fire and Lightning	21	31
Wind**	80	84
Hail	81	85
Explosion	23	33
Riot or Civil Commotion	24	34
Vandalism	25	35
Sprinkler Leakage	26	36
Burglary, Theft and Robbery – Money and Securities	27	37
Burglary, Theft and Robbery – Other Than Money and Securities	28	38
Water Damage	20	30
Freezing	61	62
<u>Dropping, Breakage #</u>	<u>16</u>	<u>17</u>
<u>Vehicle - Related Collision, Upset, Overturn #</u>	<u>18</u>	<u>19</u>
Collapse (other than Florida) Due To:		
Weight of Ice, Snow or Sleet	82	86
Other Covered Causes of Collapse (including Sinkhole Collapse)	83	87
Collapse (Florida only) Due To:***		
Weight of Ice, Snow or Sleet	82	86
Sinkhole	10	13
Catastrophic Ground Cover Collapse	11	14
Other Covered Causes of Collapse	12	15
Consequential Fungi or Bacteria ("Mold") property losses caused by:		
Fire and Lightning	63	73
Wind** and Hail	64	74
Vandalism	65	75
Sprinkler Leakage	66	76
Water Damage	67	77
Freezing	69	79
All Other Causes of Consequential Fungi or Bacteria ("Mold") property losses	68	78
Losses Under Exterior Building Glass Additional Coverage	51	52
Glass (applicable to Type of Policy codes 84, 88, 8E and 8I only)	51	52
Losses Under Massachusetts Residential Fuel Tank Coverage (Coverage Code 48)	29	-
Losses due to Off-Premises Business Interruption – Collision Coverage only (Coverage Codes 57 and 59)	-	89
Losses due to acts of terrorism certified under Terrorism Risk Insurance Act	93	94
All Other terrorism losses	97	98
All Other	29	39

Refer to the following page for Type of Loss Code Notes associated with the coding on this page.

TYPE OF LOSS CODE (Cont'd)

Please refer to the individual code pages to reference loss coding requirements by Type of Loss.

For Coverage Codes:

- 01, 02, 21 and 22, 48 or 62-73, Rating Identification, Construction and Rating Basis Codes are applicable to Type of Loss Codes in the 1X, 2X, 3X, 6X, 7X and 8X series and Type of Loss Codes 51, 52, 93, 94, 97 and 98 only; For Coverage Code 48 with Type of Loss Code 29, Rating Basis is **not** required.

- 01, 02, 21 and 22 only, Year of Construction Code is also applicable to Type of Loss Codes in the 1X, 2X, 3X, 6X, 7X and 8X series and Type of Loss Codes 51, 52, 93, 94, 97 and 98 only.

Footnotes (BP-102):

\* Off-premises business interruption collision losses are to be reported under Type of Loss Code 89. All other Business Interruption losses (on-premises and off-premises) are to be reported with the applicable Time Element Type of Loss Code.

\*\* Wind or windstorm losses are defined as those losses attributable to any wind event including a storm marked by high wind or a funnel of wind. This includes, but is not limited to tornado, hurricane, cyclone or typhoon.

\*\*\***Sinkhole Loss** means loss of or damage to covered property when structural damage to a building, including the foundation, is caused by settlement or systematic weakening of the earth supporting the building, only if the settlement or systematic weakening results from contemporaneous movement or raveling of soils, or rock materials into subterranean voids created by the effect of water on a limestone or similar rock formation. **Catastrophic Ground Cover Collapse** is defined as a geological activity that results in all of the following: the abrupt collapse of ground cover, a depression in the ground cover clearly visible to the naked eye, structural damage to the covered building including foundation, and the insured structure being condemned and ordered to be vacated by the government agency authorized by law to issue such an order for that structure.

# Type of Loss Codes for Dropping, Breakage and Vehicle - Related Collision, Upset, Overturn are applicable to Contractors only Coverage Codes 27, 28, 29, 30, 46, 47, 75 and 76.

**TYPE OF LOSS CODE**

**LIABILITY LOSSES**

**CODE**

**Losses (not due to terrorism) Under Coverage Codes 01, 02, 23 and 24**

Premises/Operations Liability:

– Other than Massachusetts Lead Poisoning Liability, Maryland Lead Hazard Expenses, New Jersey Hazards of Lead Loss and Rhode Island Lead Poisoning Liability 41

– Massachusetts Lead Poisoning Liability, New Jersey Hazards of Lead Loss and Rhode Island Lead Poisoning Liability 47

Pollution Liability – Coverage for Hazards of Lead (Maryland Only)

– Medical Expenses 40

– Relocation, Rent Subsidy and Other Incidental Expenses 48

Product Liability 42

Druggists Professional Liability 43

Non-Owned Auto Liability (may include Coverage Code 13) 44

Medical Payments 45

Hired Automobile Liability (may include Coverage Code 14) 46

Fungi or Bacteria ("Mold") Liability 09

All Other Liability (excluding Terrorism; may include Coverage Codes 15 and 49) 49

**Losses Under Coverage Code 18**

– Massachusetts Lead Poisoning Liability 47

**ALL OTHER RECORDS**

**Losses (not due to terrorism or Cyber Insurance) Under Coverage Codes**

**04-08, 10-12, 16-17, 19, 20, ~~25~~27-30, ~~35, 36, 38--47~~, 50-56 and 61**

**Terrorism Type of Loss (for Liability Losses under Coverage Codes 01, 02, 23 and 24 and for all losses under Coverage Codes 04-08, 10-12, 16-17, 19, 20, ~~25~~27- 30, ~~35, 36, 38 - 47~~, 50-56, 61, 75, 76 and 81-88)**

59

Losses due to acts of terrorism certified under Terrorism Risk Insurance Act 95

All other terrorism losses 96

**NOTE(S):**

Rating Basis Codes are applicable to Type of Loss Codes in the 4X series as well as code 09. (**Note:** This does not apply to Coverage Code 49.)

All Type of Loss Codes are applicable to Coverage Codes A1, B1, A2, A3 and A4.

Please refer to the individual code pages to reference loss coding requirements by Type of Loss.

## **2. ALTERNATIVE CLASSIFICATION CODING**

### **Risks for which no Businessowners Classification Code is suitable**

Risks for which no Businessowners Classification Code is suitable must be identified with the appropriate CGL Classification Code on the Businessowners record. However, when reporting data to the General Liability module, a Businessowners Classification Code cannot be used on a General Liability record. Owner-occupant risks are identified by the Lessor's/Owner-Occupant's Risk Indicator Code of 1.

There are also General Liability Classification Codes specifically defined as lessor's risks (e.g., General Liability Classification Code 63011 – Dwellings – two-family). All lessor's risks are identified by the Lessor's/Owner-Occupant's Risk Indicator Code of 2.

## **3. COVERAGE CODES**

Grouped below are the Coverage Codes that identify particular Businessowners coverages/optional endorsements.

### **a. Building and Contents Coverage**

Coverage Codes 01, 02, 18, 21, 22, 23, 24, 48 and 49

### **b. Other Than Building and Contents Coverage**

Coverage Codes 04-08, 10-17, 19, ~~25~~27-31, ~~35~~, ~~36~~, 38-47, 50-56, 61, 75, 76, A1, B1, A2, A3 and A4  
Property – Coverage Codes 04-08, 10-12, 16, 17, 19, ~~25~~27-31, ~~35~~, ~~36~~, 38-42, 44-47, 61, 75, 76, A1, B1, A2 and A4

Liability – Coverage Codes 13-15, 43, 50-56 and A3

### **c. Green Upgrade Coverage**

For Property Coverage Codes 62-74

### **d. Business Interruption (off-premises) Coverage**

Coverage Codes 57, 58 and 59

### **e. Cyber Insurance Endorsements**

Coverage Codes 81-88