

**PROGRAM DIVISION
BULLETIN**

2004-49

November 19, 2004

DMV Notice To All Insureds

This notice is applicable to ALL New and Renewal Commercial Auto (Business Auto, Garage & Truckers) policies.

It is a generically written form applicable to all states.

Please remove the previous NY only policy stuffer regarding DMV reporting from your systems or from attaching to your policies.

The form below replaces this and will be available in Coverall in the near future but will need to be attached manually at this time.



"DMV Generic
Notice To Insured

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PROGRAM DIVISION

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IMPORTANT NOTICE

STATE DMV PROOF OF COVERAGE REPORTING REQUIREMENTS

The Department of Motor Vehicles (DMV) in various states has implemented anti-fraud systems that require that proof of coverage be on file in their data bases. These various state DMV's presently mandate the filing of specific data elements as State law(s) require. These data elements must be supplied to us upon binding Automobile Liability Coverage. Without the information, we are unable to make our mandatory reports to the DMV. (It is critical that you provide information in a timely manner to your broker. If we are unable to comply with the reporting requirements, it may result in loss of your tags, fines, impoundment of your vehicle(s), including cargo, and your inability to register your vehicle(s).

We have advised your broker as to the Automobile Liability Insurance Reporting Procedures for reporting Vehicle Data to the various states, available on our broker website. Additionally, we have advised your broker on how to retrieve "templates" on our web site for capture and transmission of vehicle information for such reporting.

It is also your responsibility to supply us, through your broker, with all of the required data on changes to your list of vehicles that are covered by the policy (vehicle list) after the inception date of the policy. Failure to do so may result in the previously mentioned consequences.

The information to be reported varies by state, but may include:

- The asset owner (registrant) name, address (including zip code) and Federal Employers Identification Number or Drivers License Number.
- The number of vehicles registered in each state covered under your policy.
- The complete Vehicle Identification Number (VIN) in several of these various states.
- The National Insurance Crime Bureau's (NICB) Year, Make and Model of the vehicle.
- The Broker's information, including License number, in some states.
- The policy number (number of the policy) that we have issued to you.
- The renewal number of the policy that we have issued to you (if applicable)

For some states, this information must be reported as soon as 7 days after effective date of coverage or change of vehicles.

Please contact your broker to ensure that all of the necessary information has been, and continues to be, provided to us. Without this information, we are unable to make our reports to the various DMVs.

Thank you for your attention to this matter.